

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Board of Education Meeting Room
Regular Meeting 6:00 p.m.
February 22, 2022

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on February 22, 2022 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID: meet.google.com/otq-qiy-e-hdg or joining by phone: (US)+1 413-729-0471 PIN: 497 951 106#The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Budget Presentations: Transportation, Facilities, Administration and Personnel/Benefits
- COVID-19 Updates

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- Email A.R. - Masks & Quarantine
- Email J.H. - District Links
- Email K.D. - Masks
- Email K.P. - Masks
- Email C.P. - Close Contact

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion _____ 2nd _____

2.01 Motion to approve the Meeting Minutes February 8, 2022.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.10
Motion _____ 2nd _____

3.01 Motion to approve the **Bill List** for the period from **February 10, 2022 through February 23, 2022** for a total amount of **\$317,373.36**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule February 22, 2022** for a total amount of **\$1,134.15**.
(Attachment 3.02)

3.03 Motion to ratify and approve **Payroll and Agency** for the month of **January 2022** for a total amount of **\$2,563,999.17**.
(Attachment 3.03)

3.04 Motion to ratify and approve the following **Account Transfers for January 1, 2022 through January 31, 2022**.
(Attachment 3.04-3.04a)

3.05 Motion to ratify and approve the **Student Activities Account for January 1, 2022 through January 31, 2022**.
(Attachment 3.05)

3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: January 31, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of January 31, 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of January 31, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.

6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending January 31, 2022.
(Attachment 3.06-3.06a)

3.07 Motion to approve a Professional Services Contract with Settembrino Architects for the following projects and fees:

Curriculum Office Renovation Project \$27,500.00
Ancillary fees/reimbursables (not to exceed) \$1,500.00

WHEREAS, it was necessary to incur costs for professional architectural services during the current year in preparation for construction in the summer of 2022; and

NOW THEREFORE BE IT RESOLVED, that the Readington Township Board of Education approves the withdrawal of the above amounts from capital reserve effective immediately.
(Attachment 3.07)

3.08 Motion to join the Regional McKinney-Vento Grantee Region 1 consortium for Hunterdon County designated as Bergen County Special Services to access the American Rescue Plan (ARP) Act Homeless Children and Youth (ARP-HCY), and apply for and accept funding in the amount of \$2,115.00 to provide programs and/or services for the identification, enrollment, retention, and educational success of children and youths experiencing homelessness.

3.09 Motion to approve a consulting service agreement with Education Consortium Telecommunication Saving to apply for and access E-Rate funding for the 2021-2022 school year per attached terms and conditions.
(Attachment 3.09)

3.10 Motion to award the E-Rate internet services proposal to Lumen Technologies Group as the lowest responsive bidder in the amount of \$3,145 per month for a period of 36 months at 1 GB based on bids received as follows:

- Lumen - \$3,145 / month
- Comcast - \$3,492 / month

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

**D. EDUCATION/TECHNOLOGY
Committee Report**

4. Motion to adopt 4.01 - 4.04
Motion _____ 2nd _____

4.01 Motion to adopt the following fundraiser for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Spring Car Wash	Readington Athletic Booster Club

4.02 Motion to accept a \$1,000 donation from the Whitehouse Rotary Club to help fund the bioswale project for the detention basin at Three Bridges School.

4.03 Motion to approve the ELL (English Language Learners) 3 year program for school years 2021-2024.
(Attachment 4.03)

4.04 Motion to adopt the following additional field trip for the 2021-2022 school year:

GROUP/GRADE	FIELD TRIP	LOCATION	COST TO PARENT
TBS/Grade 2	Circle in the Square Theatre School	Virtual - TBS	\$3.00

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
 Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

**E. PERSONNEL
 Committee Report**

5. Motion to adopt 5.01 - 5.05
 Motion _____ 2nd _____

5.01 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer effective March 1, 2022:

NAME	CHANGE	POSITION	LOCATION	SALARY
Ray Egbert	Transfer From: To:	50-05-D4/ani 10-05-D1/aad	BOE Payroll/Benefits Specialist BOE Assistant to the Business Administrator	\$79,000.00

5.02 Motion to ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Elizabeth Duque	Cafeteria Aide (TBS) New Position	\$15.00/hr 2.5 hrs./day Step 1 (prorated)	02/10/2022 - 06/30/2022

5.03 Motion to approve the following resignation:

NAME	POSITION	EFFECTIVE DATE
Jeanne May	Teacher/Special Education (RMS) 20-01-D2/aib	06/30/2022

5.04 Motion to approve a change in hours and salary for the following staff members due to change in route assignment:

NAME	POSITION	FROM	TO	EFFECTIVE DATES
Barbara Hoff	Bus Driver	7 hrs/day \$40,860.75	7.25 hrs/day \$42,320.06 (prorated)	03/01/2022 - 06/30/2022

Linda Rad	Bus Driver	6 hrs/day \$35,023.50	6.25 hrs/day \$36,482.81 (prorated)	03/01/2022 - 06/30/2022
Justine McAndrews	Bus Driver	6.5 hrs/day \$35,589.13	6.75 hrs/day \$36,957.94 (prorated)	03/01/2022 - 06/30/2022
Linda Giorgianni	Bus Driver	5 hrs/day \$29,186.25	5.25 hrs/day \$30,645.56 (prorated)	03/01/2022 - 06/30/2022

5.05 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aide/Nurses/Bus Driver** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Olivia Scharnikow	Substitute Teacher/Aide

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

**F. COMMUNICATION
Committee Report**

6. Motion to adopt 6.01
Motion _____ 2nd _____

6.01 Motion to accept the Superintendent's recommendation and approve the District Calendar and School Hours for 2022-2023 school year.
(Attachment 6.01)

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

VII. UNFINISHED BUSINESS

- Board Tours: March 8, 2022 at Three Bridges School and Holland Brook School, and March 9, 2022 at Readington Middle School and Whitehouse School.

VIII. NEW BUSINESS FROM BOARD

IX. OPEN TO THE PUBLIC

X. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel/benefits budget and an HIB for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances

will exist.

XI. RETURN TO PUBLIC SESSION

Motion _____ **2nd** _____

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____

XII. ADJOURNMENT

Motion to adjourn at:

Motion _____ **2nd** _____

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mr. Peach _____ Mrs. Podgorski _____ Mr. Wallace _____
Mrs. Wolf _____ Mr. Zwerling _____ Dr. Cerciello _____ Mrs. Hample _____